

# Instructions

## Documents Required

- i. Two Recent Photographs
- ii. Copy of Birth Certificate (Nursery to std. I)
- iii. Residence Proof (Local)
- iv. Fitness Certificate from Registered Medical Practitioner (M.B.B.S. / M.D.)
- v. Copy of Caste Certificate (Optional)
- vi. Copy of Passport / PIO card (for students travelling from outside India)

1. Kindly carry all the original documents for verification.
2. Fees will be accepted only on **Thursday 5<sup>th</sup> January, Friday 6<sup>th</sup> January and Saturday 7<sup>th</sup> January, 2012 between 8.30 a.m. to 1:00 p.m. only for those students whose names are in the list. No fees will be accepted after 1:00 p.m.**
3. In case fees are not paid on the above mentioned dates, your admission will be cancelled and will be offered to another child.
4. Fees have to be paid through **Demand Draft / Pay Order only.**  
**Two separate DD's have to be issued in favour of:**
  - i. "Pawar Public School" for Rs.10,000/-  
towards Refundable Caution Money Deposit, and
  - ii. "Pawar Public School" for 10,800/-  
towards Admission Fee, **Quarterly** Tuition Fee, Term Fee for June '12, Software charges and Admission Fee

**Kindly note this fee is only for the first quarter (3 months) of academic year 2012-13.**

5. Those student, whose name is not mentioned in the Birth certificate or in case parents have written by hand / scribbled etc. are requested to provide an Affidavit / Passport copy.
6. Both the Parents signatures are required on the form. Those who have not signed are requested to do so at the time of confirmation of admission / payment of fees. Any excuses regarding unavailability / out of town of either parent will not be entertained on any ground and their admission is liable to be cancelled.
7. Pre-primary section (Nursery, Jr. KG and Sr. KG) runs in two shifts (morning and afternoon). **The shifts will be allotted solely at the school's discretion. No request for change in shifts will be entertained.**
8. Please refer to the cancellation policies already displayed earlier.
9. Those parents who have submitted their applications online are requested to get a printout of their form and attach all the required documents and submit the same along with the fees.
10. Parents opting for Mahakali Travels Palande and Sons Transport (Private) , are requested to check the bus routes available before confirming their admission. Complains regarding non-availability of school transport near your place of residence will not be accepted later. **School does not have its own buses for students.**
11. **We would also like to take this opportunity to keep our parent community informed that as per the Right to Education Act passed by the government, it is mandatory for all schools, even private unaided ones, to keep a part of their seats at entry level, in our case Nursery, reserved for the economically under privileged sections. These students will not be required to pay their own school fees but the government is expected to pay a very nominal amount to the respective schools towards their expenses. We would like you parents to be aware of these happenings because as the number of free seats increases with every year (as nursery moves upwards) it may tend to have an impact on the fee structure too.**
12. **Parent's kindly note that no queries will be entertained in case your child's name is not selected in the list. Appointments to meet the Principal / CAO will not be given for admission related queries.**